

**LONGWOOD UNIVERSITY BOARD OF VISITORS'**  
**February 19, 2010**

**Minutes**

**Call to Order:**

The Longwood University Board of Visitors met at 9:40 a.m. at the Retail Merchants Association in Richmond, Virginia on Friday, February 19, 2010. The meeting was called to order by Dr. Helen P. Warriner-Burke, Rector of the Board.

Members present were:

Mr. John B. Adams, Jr.  
Ms. M. Jane Brooke  
The Honorable Otis L. Brown  
The Honorable John W. Daniel, II  
Mr. George W. Dawson  
Mr. Robert E. Frye, Sr.  
Mrs. Rita B. Hughes  
Mr. Chin Han Kim  
Dr. Ripon W. La Roche, II  
Mr. Stephen L. Mobley  
Mrs. Susan E. Soza  
Dr. Helen P. Warriner-Burke

Member absent was:

Ms. Marge Connelly

Present at the request of the Board:

Dr. Patricia P. Cormier  
Ms. Jeanne S. Hayden

Present at the request of the President:

Ms. Brenda L. Atkins  
Ms. Kathy S. Worster

**Business**

Item 1 – Consent Agenda

Dr. Warriner-Burke presented the consent agenda for the Board's approval. The minutes for the December 4 and 5, 2009 Board meeting were on the agenda. A motion was made by Mr. Daniel to approve the consent agenda as presented. The motion was seconded by Mrs. Soza and unanimously approved by the Board. (A copy of the consent agenda is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 1, February 19, 2010.)

Item 2 - Approval of Certification of Debt Management Policy

Ms. Worster, Vice President for Administration and Finance, presented a request to approve the certification that the University has complied with the Board approved Debt Management Policy.

(A copy of the request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 2, February 19, 2010.) She explained that in compliance with the Code of Virginia, each institution of higher education must comply with a Debt Management Policy and that it is one of the measures used by State Council of Higher Education for Virginia to determine if the institutions are eligible to receive interest on its auxiliary balances.

A motion was made by Mrs. Hughes to approve the certification stating that Longwood has complied with the Board approved Debt Management Policy. The motion was seconded by Mr. Adams and unanimously approved by the Board.

#### Item 3 - Review of March 2010 Board of Visitors’ Meeting Schedule and Agenda

Dr. Cormier reviewed the Schedule of Events and the agenda for the March 26 and 27, 2010 Board of Visitors’ meetings. Everyone agreed that a discussion should take place at the March meeting on the future challenges facing the University.

The Board also agreed that they would like to continue having a reception following their Friday meetings and to have different members of the campus community invited to join them.

#### Item 4 - Review of Tuition and Fees for 2010-2011

Ms. Worster reviewed in detail several scenarios for tuition and fees for 2010-12 that will be taken to the Board of Visitors at its March meeting. These scenarios are based on the current budget reductions without stimulus funds being added to the budget. The recommendation will be an increase of 10% in tuition for FY2011 and FY2012. (A copy of these scenarios is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 3, February 19, 2010.)

#### Item 5 - Discussion of Board of Visitors’ June Retreat

Dr. Cormier reported that plans are being made for the Board to hold its June 2010 meeting and retreat in Williamsburg, Virginia. She stated that the focus of the June retreat will be transition-in for the new president and that Dr. John Moore will be the facilitator. The dates of the meeting are June 10-11, 2010.

#### Item 6 - Legislative Update

Ms. Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects, presented a brief overview of the current General Assembly Session. She reported that Cameron Patterson, President of the Student Government Association, made a presentation to the Senate Finance Committee regarding its plans to take 5% of the interest from auxiliary funds from state colleges and universities. She also reported 12 students from Longwood visited the General Assembly on February 18 and met with their local legislators. The purpose of those meetings was to request that higher education be spared additional budget reductions.

She noted that Mr. Brown, Secretary of Finance, announced that revenue projections and collections for January, 2010 are down 2.6%. Ms. Atkins reported that Governor McDonnell may cut higher education centers by 15%. This would have an effect Small Business Development Centers statewide. The Governor is also proposing a cut of \$1.5 million from the

SCHEV budget. She went on to report that there are no proposed capital outlay funds for the next biennium.

Ms. Atkins concluded by reporting that budgets from both sides are due on February 21 and that the General Assembly is scheduled to end on March 13.

#### Item 7 - Special Announcement

The Rector announced that the Board of Visitors will meet at an undisclosed location within the next 15 days for the purpose of interviewing candidates for the presidency of Longwood University.

#### **New Business**

##### Item 8 – Review of the Student Government Prayer Resolution

Dr. Cormier reviewed with the Board a resolution from the Student Government to ban prayer at all Longwood sponsored events. After a discussion about banning prayer, Mr. Dawson recommended that the Board defer any action on this topic until the June meeting. The Board concurred. (A copy of the resolution is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 4, February 19, 2010.)

#### **Closed Session**

A motion was made by Mrs. Hughes to go into Closed Session under Section 2.2-3711 A1 and 29 of the Code of Virginia to discuss matters related to personnel issues and contracts. Personnel issues include evaluation of performance, discipline, interviews and the discussion of contracts that could adversely affect the negotiating strategy of the Board. The motion was seconded by Mr. Adams and approved by the Board.

Mr. Brown made a motion for the Board to return to Open Session. The motion was seconded by Mr. Hughes and approved by the Board.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Mr. Kim made a motion to certify the discussion in Closed Session. The motion was seconded by Ms. Brooke and affirmed by Mr. Brown, Mr. Daniel, Mr. Dawson, Mr. Frye, Mrs. Hughes, Dr. La Roche, Mr. Mobley, Mrs. Soza and Dr. Warriner-Burke. (A copy of the compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, February 19, 2010.)

#### **Adjournment**

There being no further business, Dr. Warriner-Burke adjourned the meeting at 2:17 p.m.

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M. Jane Brooke  
Board Secretary