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**LONGWOOD UNIVERSITY
BOARD OF VISITORS
EXECUTIVE COMMITTEE MEETING**

Thursday September 13, 2018

-Minutes-

Call to Order

The Executive Committee of the Longwood University Board of Visitors met on Thursday, Sept. 13, 2018 at Longwood House. The meeting was called to order at 12 noon by Rector Marianne Radcliff.

Executive Committee members present were:

Mrs. Marianne Radcliff
Mr. Michael Evans
Ms. Pia Trigiani
Mr. Eric Hansen

Other Board members present:

Mrs. Eileen Anderson
Ms. Nadine Marsh-Carter
Mr. Larry Palmer
Mr. Steven Gould
Ms. Polly Raible
Mrs. Ricshawn Adkins Roane
Mr. David Hallock

Also present:

President Taylor Reveley
Mr. Justin Pope
Mr. Cameron O'Brion

University Update

President Reveley provided an update on the university's preparations for Hurricane Florence and led a broader overview of the university's emergency management practices. The Executive Committee adjourned at 1 p.m. to attend Convocation and reconvened at 3 p.m. The president and Board members discussed the transition to the interim vice president of administration and finance, campus planning and construction, and internal audit matters. David Overstreet, interim director of internal audit, joined the meeting and shared with the Board a proposed 2018 audit plan. The rector asked for a motion to approve the audit plan. Ms. Trigiani so moved, Mr. Hansen seconded, and the motion was approved unanimously by the members of the executive committee. The rector asked for a motion authorizing the rector and president to recruit and fill the director of internal audit position. Ms. Trigiani so moved, Mr. Evans seconded and the motion was unanimously approved.

There being no further business, the Executive Committee meeting adjourned at approximately 5:30 p.m.