



## 1. Student Information

Name (Last, First MI)

Student ID (L#)

Major

Concentration

Minor

## 2. Course Information

We are requesting a substitution within the:

Major     Minor

Substitute (course subject & number)

 

For

Requirement (course subject & number)

 
 

For

 
 

For

 
 

For

 

Waiver (course subject & number)

 
 
 

**General Education & Civitae Requirements may NOT be substituted. These conditions require a petition to be submitted through the [Faculty Petitions Committee](#).**

## 3. Chair Approval

\_\_\_\_\_

Chair Signature

\_\_\_\_\_

Date

## 4. Submission

Longwood University  
Office of the Registrar  
201 High St.  
Farmville, VA 23909

Phone: 434-395-2580  
Fax: 434-395-2252  
registrar@longwood.edu

**Registrar's Office Use Only**

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Date